

Minutes

RTA Operational Planning & Infrastructure Committee

9:47 a.m. June 23, 2020

Committee Members: Lucas (Vice Chair), Byrne, Moss, Pellot, Serrano

Other members: Bibb, Clough, McCall, Weiss

Not present: Joyce

Also Present: Anderson, Benford, Bitto, Burney, Caver, Catalusci, Dangelo, Davis, Fields, Flannery, Garofoli, Gautam, Joyce, Kirkland, Lewis, Martin, Schipper, Scott, Shaffer, Wilson, Young

Rev. Lucas called the meeting to order at 9:47 a.m. The secretary called the roll and reported that five (5) committee members were present. This meeting was conducted by teleconference for members of the Board in accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people. This Committee Meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

RFP Procurement: On-Call Rail Engineering Services-2020

Joe Shaffer, director of engineering and project development and Lou Catalusci, contract administrator, gave the presentation. The project overview is to prepare plans and specs, including cost estimates and construction support to augment RTA in-house personnel. The work is by task order. The total is not to exceed \$400,000 with a two-year duration on the contract. Some of the tasks might be revision to the track alignment at Warrensville Van Aken Station at the end of the Blue Line, assisting in preparation of track rehab packages and to assist with track and infrastructure upgrades at RTA Central Rail Maintenance in support of the new rail car fleet.

The RFP was issued March 23, 2020. It was accessed on RTA's website by 39 interested parties, including sub-contractors. Four firms submitted proposals. Three firms were interviewed. The evaluation panel consisted of various staff members using evaluation criteria. The most technically qualified vendor is WSP USA, Inc. of Cleveland. There was a 16% DBE goal assigned to this project. It will be met by using various firms. The firm has completed various projects for RTA, Chicago Department of Aviation and others. They have worked with RTA and has a history of providing on call tasks with quick response time and they have an experienced qualified staff with extensive knowledge of RTA policies, procedures and rail line.

Staff Requests that the Operational Planning and Infrastructure Committee recommend award to WSP USA Inc. for On-Call Rail Engineering Services – 2020. The contract is not to exceed \$400,000.00 for 24 months. It was moved by Mr. Serrano, seconded by Mayor Byrne and approved to move this to the full Board meeting today.

Capital Improvement Plan Budget Amendment

Carolyn Young, manager of budgets in the Office of Management & Budget, gave the presentation. The CIP is developed using revenue neutral assumptions. Some of the major funding sources to

support the CIP include federal funds from formula grants, competitive grants, the State, ODOT and they transfer a minimum of 10% of local funds from our Sales & Use tax to support the CIP. The budget was approved last year in May under Resolution 2019-55 establishing a budget appropriation of \$101.2 million for fiscal year 2020 and \$589.5 million for the five-year CIP. On March 27, 2020, the CARES Act bill was passed providing \$2 trillion in aid to various industries experiencing economic distressed caused by the Coronavirus and \$25 billion was allocated to public transportation. Of that, GCRTA was awarded \$111.9 million under the Urban Formula Fund at 100% with a zero match requirement.

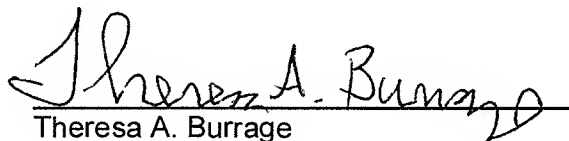
Today's request is to amend the fiscal year 2020 Capital budget to increase the fiscal year 2020 Capital Improvement Fund by \$111.9 million. This increase will allow the Authority to use the CARES Act funding to reimburse the Operating budget for expenses incurred by COVID-19. The funding will increase the fiscal year 2020 CIP by \$213.2 million and the five-year CIP to \$701.5 million. Staff recommends the committee to present this resolution to the full Board for approval.

It was moved by Mr. Serrano, seconded by Mayor Byrne and approved to move this to the full Board meeting.

The meeting was adjourned at 9:56 a.m.



Floun'say R. Caver, Ph.D.
Interim Secretary/Treasurer



Theresa A. Burrage
Executive Secretary